

**THE COMMISSIONERS' COURT OF ARCHER COUNTY, TEXAS**

met in Regular Session on Monday, August 14, 2023 at 10:00 A.M.

**Those present:**

Randall C. Jackson		County Judge
Wade Scarbrough		Commissioner, Precinct 1
Darin Wolf	Absent	Commissioner, Precinct 2
Pat Martin, III		Commissioner, Precinct 3
Todd Herring		Commissioner, Precinct 4
Karren Winter		County Clerk

Patricia Vieth		Treasurer
Paul O. Wylie, Jr.		Auditor
Conner Deen		County Attorney Staff
Shane Wright		EMC
Jack Curd		Sheriff
Nita Lewis		Court Coordinator
David Levy	Via Zoom	County Attorney
Donald Stevens		Constable, Precinct 2
Lori Rutledge		District Clerk
Brett Hoff		Constable, Precinct 3
Dawn Vieth		Tax Assessor/Collector

**Public in Attendance:**

Nathan Lawson with the Archer County News  
Fern Starnes and Eddie Trigg citizens  
Kendall Coleman and Kelvin Green with the Archer City VFD

**A. CALL TO ORDER**

Greeting, Roll Call, and Determination of Quorum  
Pledge of Allegiance to the United States and Texas Flags  
Registration of Attendees by the County Clerk

**The meeting was called to order by Randy Jackson, and a quorum was noted.**

**B. Approve Final Agenda:**

**No items were removed from the agenda.**

**ORDER TO APPROVE FINAL AGENDA**

The motion was made by Pat Martin, III and seconded by Todd Herring to approve the Final Agenda. Voting yes 1-3-4-Judge

**C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR PRESENTATIONS AGENDA:**

**Randy Jackson commended Archer County Law Enforcement and First Responders on how well the Holliday ISD bomb threat was handled.**

**Randy Jackson reported that all of the County and surrounding Volunteer Fire Departments responded to the many fires in the county along with Law Enforcement.**

**Jack Curd gave an update on the Holliday ISD bomb threat. Curd stated that he would be having a meeting with the Holliday ISD superintendent to review the incident and to suggest any changes that might be necessary in the future.**

**Shane Wright gave an update on all the fires that occurred in the last seven days. Wright stated that the State Forest Service was on site for the fire south of Archer City and would continue until everything was put out.**

**Lori Rutledge advised the Court that she would be needing to purchase new scanners in her office.**

**D. ACTION AGENDA:**

1. Approve departmental reports.

**ORDER TO APPROVE REPORTS**

The motion was made by Wade Scarbrough and seconded by Pat Martin, III to approve departmental reports: **Treasurer; Indigent Health.** Voting yes 1-3-4-Judge

2. Approve vouchers for payment.

**ORDER TO APPROVE VOUCHERS**

The motion was made by Todd Herring and seconded by Wade Scarbrough to approve vouchers for payment. Voting yes 1-3-4-Judge

3. Approve line-item transfers.

**ORDER TO APPROVE TRANSFERS**

The motion was made by Pat Martin, III and seconded by Todd Herring to approve line-item transfers. Voting yes 1-3-4-Judge

Department – Account	Account Name	Increase	Decrease
010.0310.1233	Miscellaneous Income	\$16,641.00	
0428.0400.0577	Miscellaneous Income	\$16,641.00	

4. Approve Education Certificates.

**ORDER TO APPROVE CERTIFICATES**

The motion was made by Todd Herring and seconded by Pat Martin, III to approve Education Certificates. Voting yes 1-3-4-Judge

**David Levy Have the Robot Lawyers Finally Arrived? Practical Concerns and Ethical Dimensions of ChatGPT**

**David Levy What Happened in the 88<sup>th</sup> Session? Legislation Affecting Domestic Violence Survivors and Prosecution**

**David Levy Telephonic-Artificial Intelligence for Lawyers: Ethical Concerns and Best Practices**

**Joe Aulds FY23 Justice of the Peace 20-Hour Seminar**

**Christie Mooney 41<sup>st</sup> Annual Election Law Seminar for County Election Officials**

5. Approve Publisher's Certificates.

**ORDER TO APPROVE CERTIFICATES**

The motion was made by Wade Scarbrough and seconded by Pat Martin, III to approve Publisher's Certificates. Voting yes 1-3-4-Judge

**Archer County News Public Notice District Judge to set salary of 97<sup>th</sup> District Court Report and the County Auditor**

**Archer County News Public Notice for bids for 1995 Ford F250 Pickup**

6. Discuss Ambulance Service for Archer County. **Kelvin Green with Archer City VFD met with the Court to discussed ambulance service for Archer County. Green provided the number of ambulance calls inside Archer City compared to the calls outside of Archer City. Green advised the Court that the Archer City VFD had several firemen that had their EMT certification but that alone could not replace the ambulance service locally. Eddie Trigg discussed the need for the County to help fund an ambulance service in Archer City. Trigg suggested the County and the City of Archer City share the responsibility of the cost for an ambulance service. David Levy questioned if the City contract with AMR had a 60 days termination clause in the contract and if the City had already given notice. Pat Martin suggested setting a meeting with the City of Archer City to see if a workable agreement could be made. No action taken.**

7. Approve Minutes from previous month, July 2023

#### **ORDER TO APPROVE MINUTES**

The motion was made by Todd Herring and seconded by Wade Scarbrough to approve the minutes from July, 2023. Voting yes 1-3-4-Judge

8. Consider and/or approve Imposition of Optional Fees/ Calendar Year 2024.

#### **ORDER TO APPROVE OPTIONAL FEE**

The motion was made by Todd Herring and seconded by Wade Scarbrough to approve continuing the Optional Fee of \$10.00 for Calendar Year 2024. Voting yes 1-3-4-Judge

9. Open bids for the Sale of 1995 Ford F250 pickup.

#### **OPEN BIDS**

David Parkey            \$519.00

Cindy Dunn            \$686.00

10. Award Bid for the sale of 1995 Ford F250 pickup.

#### **ORDER TO APPROVE BID**

The motion was made by Pat Martin, III and seconded by Todd Herring to approve the bid of Cindy Dunn in the amount of \$686.00 for the sale of 1995 Ford F250 pickup. Voting yes 1-3-4-Judge

11. Consider and/or take action on Repairs/Maintenance for the Elevator. **Wade Scarbrough reported that a hydraulic hose had been written up as needing to be replaced the last two times the elevator was inspected. Pat Martin, III reported that the elevator was 35 years old and will be hard to find parts to fix. He suggested getting another opinion on the repairs needed.**

#### **ORDER TO REQUEST SECOND EVALUATION**

The motion was made by Pat Martin, III and seconded by Wade Scarbrough to request a second evaluation by Aspen Elevator Service on the repairs/maintenance on the Courthouse elevator. Voting yes 1-3-4-Judge

12. Consider and/or take action to declare I-Beams as Salvage (Pct. 4).

#### **ORDER TO DECLARE I-BEAMS SALVAGE**

The motion was made by Todd Herring and seconded by Pat Martin, III to declare I-Beams salvage for Precinct 4. Voting yes 1-3-4-Judge

13. Consider and/or take action to solicit bids for the sale of I-Beams and Channel Iron.

#### **ORDER TO ADVERTISE FOR BIDS**

The motion was made by Todd Herring and seconded by Pat Martin, III to advertise for bids of I-Beams and Channel Iron for Monday, August 28, 2023. Voting yes 1-3-4-Judge

14. Consider and/or take action on the use of Golf Carts and Off-Road vehicles (SXS) on County Roads. **Wade Scarbrough discussed allowing golf carts and off-road vehicles (SXS) on county roads. Randy Jackson stated that he is against allowing golf carts and off-road vehicles for safety reasons. Jack Curd agrees that it is not safe but people will still continue to drive these vehicles. He requests that unlicensed drivers to not drive. Dawn Vieth discussed requirement for golf carts and SXS to be legal.**

**ORDER TO APPROVE USE OF GOLF CARTS ON COUNTY ROADS**

The motion was made by Wade Scarbrough and seconded by Todd Herring to approve the use of Golf Carts and Off-Road vehicles (SXS) on Decker Road, Quail Run and Newson Road. Voting yes 1-3-4; no Judge

15. Consider and/or take action on changes to the County’s Elected Official and Law Enforcement Liability Coverage. **Randy Jackson advised the Court that the liability coverage for the County had changed. No action taken.**

16. Consider and/or take action on County Vehicle Use Policy. **David Levy discussed reviewing the vehicle use policy the county has in place. Wade Scarbrough reported that he and Todd Herring had met with Donald Stevens in regards to the vehicle use policy. Todd Herring requested that the verbiage, “this policy should not supersede state law,” be added to the vehicle policy.**

**ORDER TO APPROVE AMEND POLICY**

The motion was made by Todd Herring and seconded by Wade Scarbrough to approve amending on County Vehicle Use Policy to state, “this policy cannot supersede State Law”. Voting yes 1-3-4-Judge

17. Consider and/or take action on Budget Items.

Budget items discussed:

- Increase retirement benefits
- Elected Officials salary
- Constable, Precinct 2 longevity pay
- Ambulance service

**ORDER TO TABLE RETIREMENT INCREASE**

The motion was made by Pat Martin, III and seconded by Todd Herring to table retirement increase. Voting yes 1-3-4-Judge

**ORDER TO GIVE RAISE**

The motion was made by Todd Herring and seconded by Wade Scarbrough to give Constables Precincts 1 and 4 a 5% raise, and raise will go onto longevity pay. Voting yes 1-3-4; no Judge

18. Consider and/or take action on selecting a Grievance Committee.

**ORDER TO APPOINT SALARY GRIEVANCE COMMITTEE**

The motion was made by Randy Jackson and seconded by Wade Scarbrough to appoint a Salary Grievance Committee made up of nine citizens. Voting yes 1-3-4-Judge

**Salary Grievance Committee**

Casondra Smith	Edith Gillispie	Monica Conner
Lenore Hazelhurst	Denise Lawson	Carl Duggins
Jose Gonzalez	Sharon Lear	Mikah Reid
Donald Hughes	Mason Toney	Nichole Schroeder
Macy Erwin	Travis Vaughn	David Boller
Kenneth Burge	Paul Fabian	Angelia Tigrett

**Having no further business to consider, the Court adjourned at 11:27 a. m.**

**I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.**

**ATTEST:** *Karren Winter*  
**Karren Winter, Archer County Clerk**